

**The Woodlands Firefighters' Retirement System**

**Meeting of the Board of Trustees.**

**OCTOBER 12, 2018**

**The Woodlands Fire Department, 9951 Grogans Mill Road, The Woodlands, TX 77380**

**Those present were:**

Doug Adams, Chairman	Woodlands Firefighters' Retirement System
Anthony Fasone, Trustee	Woodlands Firefighters' Retirement System
Jeff Johnston, Trustee	Woodlands Firefighters' Retirement System
Susan Welbes, Trustee	Woodlands Firefighters' Retirement System
Jennifer Hanna	Plan Administrator
Andrew Pitre, Trustee	Woodlands Firefighters' Retirement System
Erik Secrest, Trustee (4-10)	Woodlands Firefighters' Retirement System
Monique Sharp, Trustee	Woodlands Firefighters' Retirement System

**Absent:**

Erik Secrest, Trustee (1-3)	Woodlands Firefighters' Retirement System
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**AGENDA**

1. Pledge of Allegiance;
2. Call to Order @ 12:12pm

**Public Comments**

Public Comments – Citizens who desire to address the Board of Trustees on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or action will be taken by the Firefighters' Pension Board.

**Consent Agenda**

**All items under this section, Consent Agenda, are considered to be routine by The Woodlands Firefighters' Retirement System Board and may be enacted by one motion. If discussion is desired, any item may be removed from the Consent Agenda and will be considered separately.**

3. Consider approving the consent agenda items for each of the following:
  - A) Financial Statements for September 2018.
  - B) Review and consider approving minutes of the September 14, 2018 regular Board of Trustees Meeting.
  - C) Approval of Present Invoices.

Motion by Jeff Johnston seconded by Anthony Fasone approving the consent agenda as presented. Motion Passed.

**Items for Individual Consideration**

4. Motion by Monique Sharp, seconded by Jeff Johnston to accept STMM up to date report. Motion passed.
5. Motion by Doug Adams, seconded by Erik Secrest to go to a two (2) year actuary process as recommended in TLFRA act. Full actuary will be conducted in 2019, then GASB in only 2020. Motion passed.
6. Motion by Anthony Fasone, seconded by Susan Welbes to utilize Blazek & Vetterling for accounting services. Motion passed.
7. Discussion tabled until next month for possible action regarding the membership considerations for Dispatchers.
8. Discussion and review of updated plan document.

AGENDA POSTED ON October 5, 2018 BY Jennifer Hanna, Plan Administrator \_\_\_\_\_

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- 9.. Call for future agenda items to include discussion of RFP for investment consultants and membership considerations for Dispatchers.
10. Motion by Jeff Johnston, seconded by Susan Welbes to adjourn @ 2:12pm. Motion passed.